



The DeVere Insulation Home Performance Install Process

For most homeowners, working with a home performance contractor is a new experience. To help explain the process, please review the following steps:

Step 1: A DeVere Home Performance representative will visit the homeowner's home to review the site and discuss any recommended work. Your representative will build the scope of work and proposal and provide it to you for your review.

Step 2: After receiving the proposal, the homeowner will review the proposal, terms and conditions.

Step 3: The homeowner may choose to schedule time to review the proposal with the salesperson to address any questions regarding the work outlined in the proposal.

Step 4: When the homeowner is ready to proceed with work, the homeowner will submit the signed proposal to DeVere Home Performance via email or fax.

Step 5: A DeVere Home Performance will contact the homeowner to schedule the job and review available payment options. If the homeowner chooses to pay by credit card, the card number will be taken the day prior to the job and processed only after the work is completed. If the customer pays by check, they can provide the crew with a check when the job is completed. We accept Visa, MasterCard, American Express and Discover.

443-770-1111

devereinsulationhomeperformance.com

508 McCormick Drive, Suite H, Glen Burnie, MD 21061





Step 6: The homeowner will be directed to www.devereinsulation.com for more information on what to expect on the day of install and how to prepare their home for the day of install.

Please note: DeVere Insulation Home Performance is not responsible for moving any furniture or personal belongings in the homeowner's home. If there are belongings or furniture that affects the crew from performing the work safely, the homeowner must reschedule the job for a later date. Any expenses incurred will be the responsibility of the homeowner.

Step 7: On the day of install crew will complete the work specified on the contract. If the scope of work changes, DeVere Home Performance will contact the homeowner and discuss how to proceed. A change order would need to be signed by the homeowner prior to beginning work.

Step 8: Once all work is complete, DeVere Home Performance will provide the homeowner with a completion form and payment options.

Step 9: If the homeowner has had an audit, the homeowner will contact the auditor to have a test out performed. The auditor will submit the utility paperwork once the test out is complete and payment has been made.

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